

Unofficial Minutes of Trustees Meeting September 10, 2015

Gloria Parkinson called the meeting to order at 6 PM. The pledge of Allegiance was recited. Susan Franco and Russ Grady were absent.

A motion to move the minutes of August 6, 2015 was made by Caroline and seconded by Wendy. We all approved.

A motion to move the minutes of August 20, 2015 was made by Fran and seconded by Wendy. We all approved.

Under old business, Gloria contacted ^{will} Cindy Roach from MBLC who is liaison for Trustees and Friends to talk about starting a foundation. She recommended that we start with a good lawyer. The lawyer needs to be on the start up committee. We will need a mission statement and by-laws. We'll gather other towns' by-laws and mission statements as guides.

For the personnel board's meeting we are asking that two positions need to be changed. The Director and Head of Children's .

We reviewed procedures and will follow the advice from town counsel for interviewing. The trustees along with the director will be conducting upcoming interviews. Marie will review the applicants that meet the qualifications as advertised. Then they will be forwarded to the trustees to score Yes, No, Maybe. After making some adjustments we approved the suggested interview questions. We looked for dates we could all attend.

The ALA is in Boston this year and Marie is encouraging everyone to go. Registration is October 1, 2015.

About the side gate-Tony Z. {building inspector} recommended pulling up all the and putting down cement. We need to ask someone else.

As to the roof, Chris McCowen hired the engineer and is going ahead with specs.

About temperature of the building-we discussed stop gap measures such as if the AC is on by 7AM things seem fine. We will close all the blinds and we're looking into insulated blinds. MBLC preservation specialist collected data and results showed our building is good and dry in winter and hot and humid in summer. Keep temperature steady by not putting it down too far at night.

Elevator inspection is going to cost \$1500.00 to get certification. We're going to see if we could get all the town buildings to use the same company and ask if we could get a discount.

CWMars PC Reservation will call for \$1500-\$1600 this year for installation and \$700-\$800 a year going forward. Legally we need it instead of signing for computers.

We will be hosting the Directors Round Table at the end of September.

We tabled the discussion about the ethics and by-laws subcommittees and put it on the agenda of our next meeting on October 15, 2015.

Wendy made a motion to accept the minutes of September 2, 2015. Caroline seconded it. Vote was unanimous.

Motion to adjourn at 8:30PM was made by Caroline and seconded by Wendy. Vote was unanimous.

Submitted by Fran Purcell vice-chair